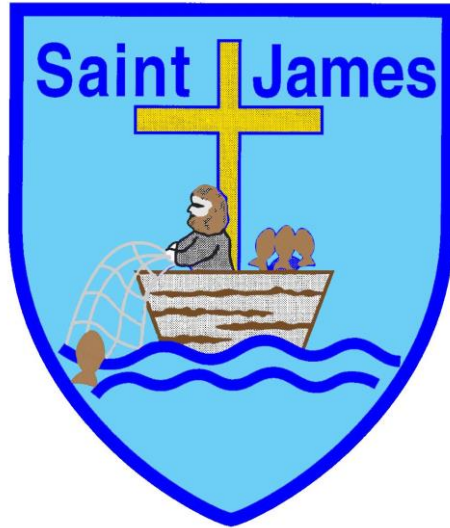


# Altham St. James' CE Primary School

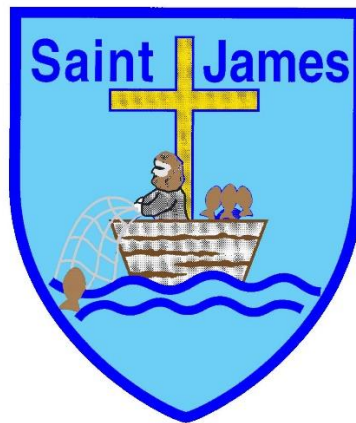


# School Brochure

## Welcome

A warm welcome to Altham St. James'. Thank you for visiting our website and reading our school brochure. If you would like any more information, please don't hesitate to contact us either by email: [head@altham.lancs.sch.uk](mailto:head@altham.lancs.sch.uk) or [bursar@altham.lancs.sch.uk](mailto:bursar@altham.lancs.sch.uk) or by telephone: 01282 772174

Altham St. James'- Our Christian Vision



*Living our lives as Jesus wants us to*

Our children will learn to love themselves and to embrace the differences in modern society. Developing the whole child is extremely important to us. We will endeavour to live out the teaching: "Love each other as I have loved you." John 15:12

We want our children to be the best they can be and believe they can make a difference because we have faith that: "Everything is possible with God." Matthew 19:26

It is our mission to:

- Be the best that we can be
- Respect the world and everyone in it
- Love, forgive and reconcile

The Church has seen education as one of its Primary roles throughout its long history. It can be said that The Church has been involved in education in Altham for around a thousand years.

We aim to continue this tradition by providing the highest possible modern standards of education in a Christian environment with worship at the centre of its daily life, and a strong commitment to family values and morals.

Altham St. James' CE Primary School is an Aided School provided by the Church of England Trustees, originally to admit children from the village and outlying areas.

The present school is a stone building dating back to early Victorian times, which has been adapted and modernised over the years. Most recently, two new Modular classrooms have been purpose built and are used by our Reception pupils and Years 5 and 6.

There are four classrooms, one group room and a good size hall. The hall is used for worship, group work, PE, sports clubs and dining.

We are very lucky to have extensive outside space. The school grounds consist of two hard surface yards, an adventure playground, a games field and a woodland area (some of which is allowed to grow wild as an environmental area) and a recently improved EYFS outdoor area.

The connection with the church is maintained by our frequent visits to Church, and the visits of clergy and members of the Parish, into school, on a weekly basis, and we are proud to be part of the community of the village of Altham, with the school being used for various village functions. Many of the villagers and parishioners take a special interest in the life of the school.

Over the next few pages, we aim to give you a brief picture of our school and provide you with details, which we are required by law to give you.

You are welcome to visit at any time, by appointment with the head teacher or school office, to see the Christian family atmosphere that we maintain and the standards we attain.

## **Staffing**

### ***Headteacher:***

Mrs Carol Woods

### ***Class Organisation***

#### **Reception Class:**

Mrs L Lunniss

Mrs. A. Watson

#### **Year 1/ 2**

Mr M Haworth

Miss H Baxendale

#### **Year 3/ 4**

Mrs S Bellard

Mrs N Jewell

#### **Year 5/ 6**

Miss L. Price

Mrs A Allen

### ***Secretary:***

Mrs S Kenyon

### ***Lunchtime Staff:***

Kitchen: LCC catering staff

Supervision: Mrs Sumner, Mrs. A Watson, Miss Baxendale, Mrs Briggs,

Breakfast and After School Club

Mrs S. Sumner

Miss Baxendale

Mrs. A. Watson

### ***Site Supervision:***

Service Contract

Mr. John Irwin

## **Governors**

### ***Chair of Governors:***

Mrs. Jill Jones (who can be contacted at the address given at the back of the booklet)

Vice Chair: Mrs Gemma Paintin

The Vicar of The United Benefice of St James, Altham & All Saints, Clayton-le-Moors Rev Toby Webber

### ***Clerk to the Governors:***

Mrs Angeline Whittingham

(Who can be contacted through the school)

## General School Contact Details



Name and Postal  
Address:

Altham St. James' CE (Aided) Primary School  
Burnley Road  
Altham  
Accrington  
Lancashire  
BB5 5UH

Telephone/Fax:

01282 772174

E-mail:

head@altham.lancs.sch.uk

Website:

www.altham.lancs.sch.uk

The school is a voluntary aided primary school, which means that it is provided by the trust set up by the Church of England, and aided by Lancashire County Council.

The Church Authorities  
may be contacted at:

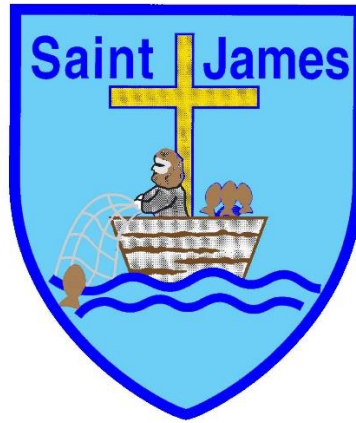
The Diocesan Board of Education  
Church House  
Cathedral Close  
BLACKBURN  
Lancashire  
BB1 5AA  
01254 503070

Lancashire County Council  
may be contacted at:

Area Education Office (East)  
44 Union Street  
ACCRINGTON  
Lancashire  
BB5 1PL  
0845 053 0000

## Why are we here?

Our theologically rooted Christian vision:



Our children will learn to love themselves and to embrace the differences in our society. Developing the whole child is extremely important to us. We will endeavour to live out the teaching: **"Love each other as I have loved you."** John 15:12

We want our children to be the best they can be and believe they can make a difference because we have faith that: **"Everything is possible with God."** Matthew 19:26

It is our mission to:

- **Be the best that we can be**
- **Respect the world and everyone in it**
- **Love, forgive and reconcile**



## The School Day

The following is an outline pattern of a typical day.

**7:55am Breakfast Club Starts.** This is open to all children and payment is made using ParentPay.

**8.50am Teachers Commence Duty.**

Children arriving at school will be supervised from this time. We regret that before 8.50 children on the schoolyard cannot be our responsibility. From 8.50 children will be permitted to shelter in the building in inclement weather.

**8.55am Bell** – doors open and pupils come into school to prepare for the day

**9.00am Bell** – doors close. Pupils arriving after this time are regarded as late and must register with the office at the front entrance.

**School opens with registration and Worship**

**9.30am First Teaching Session**

**10.30am Morning Break**

Fruit is provided for all infant pupils. Milk is available for all children. This is not compulsory however, and must be paid for termly (once your child is five) via the milk company.

**10.45am Second Teaching Session**

**12.00pm – 1.00pm Lunch Break**

School meals are served on the premises. These are delivered to school daily from a central kitchen. The Education Authority ensures that all meals meet or exceed national nutritional standards. Alternatively, children may bring packed lunches.

**1.00pm Afternoon Teaching Sessions**

**2.15- 2.30pm Afternoon Break**

**3.25pm School closes**

Monday-Friday, there are opportunities for the children to stay behind after school for extracurricular sports activities.

**3.25pm-5.15pm Paid After School Care.**

This is in addition to the free after school sports clubs that run daily.

**Total opening hours excluding before and afterschool clubs: 32.15 hours**

## **School Organisation:**

Reception pupils are taught in their own classroom and have their own well-resourced outdoor area.

The Year One and Two pupils are housed in the Infant classroom. They are split for differentiated English/ phonics and mathematics lessons in the morning and work as a whole class in the afternoon.

Key Stage Two are taught in two virtually grouped classes (Year 3/ 4 and Year 5/ 6).

Each group is supported by a teacher and a TA and adult to pupil ratios are very good.

We are a small but growing school. From September 2024, our pupil admission number (PAN) has been 15.

Intervention sessions run on a daily basis to ensure that pupils receive any additional support they might need. As a school, we are committed to early intervention.

## **Collective Worship**

Collective Worship is central to our school. We worship as a family community at 9.10am on Mondays to Fridays. The Vicar, or a member of the Parish, come to school every Tuesday to lead worship.

The final meeting on a Friday is a time when we acknowledge the individual efforts of children during the week and is a time of celebration. If your child has, swimming certificates, ballet certificates etc., please send them to school and we will celebrate their achievements together.

On the last Thursday of every month, family and friends are invited to stay for Worship, which is led by the 'Open the Book' team. In addition, once a month, family and friends are invited to join us in the school hall after school for a special service organised by the Angel's Team from Altham St. James' Parish.



# Curriculum

At Altham St. James', we follow the National Curriculum. Subjects are divided into Core Subjects (English, Mathematics and Science), Foundation Subjects and Religious Education. As a school, we place great emphasis on the basic skills of Reading, Phonics and Spelling, Punctuation, Grammar, Handwriting, Writing and Numeracy. The Read, Write Inc.



Phonics scheme is followed in the infants and Read, Write Inc. Spelling is taught from Year 2 upwards. Science is taught by following a cycle of topic titles, with an emphasis on practical and investigative work wherever possible. We are also keen to ensure the children enjoy a "broad and balanced" curriculum and we are very proud of the creative curriculum that is offered to the children.

The Foundation Subjects (History, Geography, Craft, Design & Technology, Physical Education, Art and Music and Computing) are covered in topics of



work throughout the school in a planned cycle for both infant and junior years. We teach on a skills basis, developing children's skills in each of the curriculum areas. To support learning, we take advantage of the school's excellent outdoor facilities, which include a woodland area and an outdoor classroom. Music is taught as a discrete subject once a week. We also have various visiting instrumentalists who extend our range

of music teaching. Our junior children have an opportunity to learn to play the recorder and keyboard, and chargeable lessons are available for guitars from Year 2 upwards. Music and drama is a strength of the school and the children frequently sing as a choir and take part in productions.

Artwork is a part of many curriculum areas and is taught separately as a subject. Children are introduced to different techniques and materials and the styles of famous artists. Children are taught to value their own interpretation of art.

In Information and Control Technology, all children have access to computers. We currently have a mini-suite of computers in two of the classrooms, networked with a range of computers around the school, and a bank of internet/network connected laptops for whole class ICT teaching. Each teaching room is equipped with an interactive whiteboard, allowing children to access IT as a whole class, and to demonstrate their work and achievements to other children.

At Altham, we also place emphasis on modern foreign languages and the children begin learning French in reception.

We place great importance on Physical Education and provide a full and varied PE programme that fulfils the requirements of The National Curriculum and includes swimming (for all juniors every year). As well as PE lessons, the children work with qualified sports coaches on a weekly basis. After school, sports clubs run throughout the week. In addition, pupil Sports Ambassadors organise and run sports activities every lunchtime.

The Governors have complete control over the Religious Education syllabus used in school. They have chosen to adopt the RE syllabus recommended by Blackburn Diocese with adaptations agreed by our Governors to make it suitable for our mixed age group school. As we are a church school, the majority of our time is spent on the Christian aspect of RE, but other world faiths are also introduced and discussed, aiming to develop understanding and respect for other cultural backgrounds and ethnic origins. Whilst parents retain their full rights to withdraw their own children from RE lessons, the nature of the school as a Christian establishment, makes it impossible to escape the Christian expectations, teaching and ethos of the whole environment.

### **Special Educational Needs:**

From time to time, a situation may arise where a teacher or parent has a particular concern about the progress or well-being of a child. The school has a formal practice and policy for identifying such children and working towards meeting their needs.

The SEND Policy may be examined at the office or can be accessed on the school website. The headteacher currently takes responsibility for Special Educational Needs. This role is known as SENCo (or Special Educational Needs Coordinator)

### **Extra-Curricular Activities:**

In addition to the curriculum run in school time, we also aim to provide a range of activities for children during breaks or after school. At the time of writing, these include Yoga and Mindfulness, football, multi-sports, netball, fencing, singing and guitar lessons.



Due to staffing requirements, it is sometimes necessary to levy a small charge for out of school activities, which may be provided by an external provider for whom we have to pay. This is in line with the Governors' charging policy.





### Physical Education Kit:

- Plain white T-shirt or polo shirt
- Black or navy blue shorts
- Elasticated or Velcro indoor pumps.

All clothing should be clearly marked with the child's full name.

### Uniform:

We have a school uniform that we expect all children to wear. There is a choice of two options.

#### **Option One:**

Royal blue crewe or v-neck sweatshirt, or cardigan (preferably with school crest), over light blue polo shirt (also with school crest). These are purchased at Whittakers School wear based in Oswaldtwistle Mills.

The Governors accept that parents may wish to purchase un-crested garments through local retailers. These should be the same colour as the school's uniform colour.

#### **Option Two:**

Royal blue v-necked jumper or royal blue cardigan over a pale blue collar-shirt with school tie.

The ties can be purchased from the school office.

Both options are worn with tartan check skirts, pinafores, grey shorts, or long grey trousers.

In summer, girls may wear a pale blue checked dress.

We do not allow trainers for day-to-day wear in school.

Children should wear dark shoes and plain black, grey or white socks and avoid fashion styles.

**Pre loved uniform** – Mrs Briggs runs a Facebook page for this, [Altham St James uniform secondhand | Groups | Facebook](#)

### Jewellery:

We do not allow jewellery. The one exception to this is children with pierced ears, who may wear small **stud** earrings. Inexpensive wristwatches are allowed.

**No** forms of jewellery **whatever** are allowed during P.E or swimming lessons. For this reason, if children do wear stud earrings they must be able to remove and replace them, or tape them, themselves. Teachers may not perform this task.

## **Parental Involvement:**

### **We welcome your involvement**

**Partnership:** You, the parents, are the child's first and main teacher. We are only supplementing the important job that you have undertaken. We feel that education is very much a partnership between children parents and teachers. Parents are always welcome to visit Altham School and we always appreciate the support that parents give.

**Reporting:** We hold two Parents Meetings evenings per year; we also issue annual written reports about the progress of your child.

However, you need not wait until these occasions and we genuinely have an open door policy. Please feel free to pop into school for an informal chat, or more formally make an appointment with your child's teacher at any time.

**Parents in School:** We are grateful for the regular and varied help that parents, grandparents and friends in the community give us throughout the week. We would encourage you to be part of the team and welcome any offers to help in school on a regular basis. Anyone who feels they have skills to offer is invited to help.

For the well-being of the children, it is a legal requirement that the Criminal Records Bureau clears all adults working with children. If you are likely, at any time, to be able to help – in class, or even with transporting children to and from sports events etc., please do see the school bursar about the paperwork for this clearance. It is preferable to have it done in advance.

**Home-School Agreement:** We will ask you to sign a Home School Agreement that outlines our responsibilities and commitments to one another, and to your children. This is a legal requirement.

#### **Fund Raising:**

Being a small voluntary aided school, we rely on various fundraising activities throughout the year and we would welcome your involvement in any way.



# Some Practical Details

## Bringing Money into School:

We are registered with ParentPay an on-line payment system, which minimises the amount of cash needed to be brought into school.

If children need to bring money into school, then please ensure it is in a sealed envelope, with the child's name and the amount and purpose written on the outside. These envelopes should be given to the teacher at registration.

If you are sending a larger amount of money, or wish to do a more detailed financial transaction, please see the school secretary personally.

**School dinners:** These are available on a daily basis; wherever possible we need to know the choice of meal the day before it is taken. Current Government policy is that school meals are free for any child in the infant department. Payment for school lunches is made by ParentPay. At the time of writing, the cost of a school dinner is £2.90 (£14.50 per week)

**School milk:** This is available to all children and is ordered and paid for term by term via the milk company. Milk is free until your child turns five.

**Other Payments:** When the occasion arises, e.g. trips, parties etc., cheques should be made payable to Altham St James CEPS. Wherever possible these will be added to our ParentPay system.

**School Lottery** – We run a weekly lottery through a national company, this works out at £4.34 per month (school received a percentage of ticket sales which goes to our school fund). As well as a weekly prize to one of our supporters, there is also a chance of winning a national weekly prize of £25000.

This has been a fantastic fundraiser for school that has so far raised over £10,000. The link for this, should you wish to join is

<http://www.yourschoollottery.co.uk/lottery/school/altham-st-james-c-of-e-primary-school>

The school cannot accept responsibility for any money or any valuables brought for any other reason, but a teacher may be willing to safeguard this money for the day.

## Homework:

Homework is closely linked to the work being covered in class and is sent home on a weekly basis. We increase the amount of homework that we give children as they move through the school.

We follow **Government recommendations**:

Reception: 30 minutes per week (e.g. reading)

Years 1 & 2: 1 hour a week (e.g. reading, spellings, number work).

Years 3 & 4: 1½ hours a week (e.g. reading, spellings, number work and occasional topic work for other subjects)

Years 5 & 6: Approximately 30 minutes a day (or equivalent to this). (E.g. reading, spellings, English, Maths and occasional topic work for other subjects)

Pupils with SEN: We set homework for all children as a normal part of school life. We ensure that all tasks set are appropriate to the individual.

## Health and Safety

### Health:

We have regular visits from the Schools Medical Team. They will check the well-being of your child -ears, teeth, speech development etc. On your child's entry to school, you will be asked to sign a form consenting to these checks. The Health Authority keeps this form at the Schools Clinic. You will be advised if your child requires treatment. You do of have the right to withdraw your child from this service, or to be present during the inspections. Please do let us know if you choose either of these two options. You would obviously be notified if an inspection required treatment that is more sensitive.

### School Nurse:

Our school nurse visits regularly and is available for you to discuss any health or wellbeing concerns you may have about your child. If you wish to speak to her, she may be contacted through the school office.

### Safety:

The safety of your child is paramount in our school. There is a formal Health and Safety Policy and it is reviewed annually, as are our procedures. Regular checks are made on the school facilities and equipment, and faults rectified as appropriate.

### Sun Health:

In our hotter months, the playground offers plenty of shade; your child is also welcome to wear a sunhat, and apply sun protection cream.

### Pastoral Care:

We pride ourselves on being a small school with a caring family atmosphere and any concern that you or your child has is a concern of ours. As a small school, we have the advantage of being able to know more about each other and care more about the problems that an individual child may encounter. We will do our utmost to care for any need that a child has, be it emotional, physical, social, spiritual, and academic or any other. Although we try to be observant and vigilant, we may need to have certain things drawn to our attention, so please do feel free to share with us, in confidence, any matter that you feel will have an effect on the well-being of your child.

## **Child Protection & Safeguarding**

As responsible employers, the Governors ensure that all employees are vetted according to the most recent Government requirements. We make every effort to ensure that your children are safe and secure during their entire time at school. Our Safeguarding Policies are available on request through the school office.

The well-being of the children in our school is of the utmost importance. Should an occasion arise where we suspect that a child's well-being or safety may be at risk, we would follow the formal procedures set out in our Child Protection Policy. In most cases, this would involve discussing the issue with the Child Protection Team at County Hall, and possibly with Social Services. We would generally also discuss a child's welfare with parents/guardians, but there is a limited number of circumstances where we are not obliged to do this. Our Child Protection Policy may also be inspected in the school office and can be found on the school website.

## **Medicine:**

Generally, if a child is ill enough to require medicines, he or she is too ill to be at school but we appreciate that this is not always the case. Please try to administer all medicines before or after school. We cannot be required to administer medicines (and you may be requested to visit school at lunchtime to administer your own child's medicine if necessary) but we are willing to administer professionally prescribed and named medicines on a voluntary basis. A form needs to be completed in order for us to do this; this is available from the school office. Please do not send medicine in with children under any circumstances – medicines must be handed between parent/guardian and teacher.

## **Behaviour:**

### **School Rules**

These are displayed around school and in classrooms. Children are frequently reminded of them.

1. Always be the best that we can be.
2. Respect the school and everyone in it.
3. Be ready to learn and manage your distractions.

## **Rewards for Positive Behaviour:**

Children respond well to a system that recognises their positive behaviour. We have whole school systems and individual class systems.

**Sanctions for Unacceptable Behaviour:**

Inappropriate behaviour is discouraged at all times. Children will be discouraged from continuing unacceptable behaviour by a traffic light system, which includes a 'reflection time'.

**Exclusion:** The school retains the right to formally exclude pupils for a fixed or permanent length of time, for inappropriate or unacceptable behaviour. If this should occur, parents will be informed fully of the procedures and rights of appeal. The need to exclude is extremely rare, and there have only been two exclusions in the last 25 years.

**Use of Physical Restraint:**

If staff become aware of, or have a need to become involved in situations where a child may be at risk of hurting themselves or others, or if the behaviour of a child seriously disrupts good order in the school or causes damage to property, staff may need to take steps to intervene physically. In such circumstances, staff will follow the school's policy for dealing with such situations. Any parent wishing to view this policy may do so on request.

**Complaints:**

In our experience, most complaints are minor and arise from misunderstanding rather than malpractice and we would welcome the opportunity to deal with these informally by consultation with the class teacher or the Headteacher.

However, if you wish, you may make a formal complaint by referring to the Chair of Governors. The school's complaints policy can be found on the school website.



## **Charging & Remissions Policy**

### **INTRODUCTION**

This charging and remissions policy complies with statutory requirements, has regard to the Authority's policy statements on charging and is reviewed on an annual basis.

### **CHARGING POLICY**

#### **Activities without charge**

There will be no charge for the following activities:

- education provided wholly or mostly during school hours. This includes the supply of any materials, books, instruments, other equipment and also transport provided in school hours to carry pupils between the school and an activity
- education provided outside school hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination which the pupil is being prepared for at the school, or part of religious education
- instrumental and vocal music tuition which is part of the National Curriculum or a public examination syllabus being followed by the pupil or the first access to the Key Stage 2 Programme of Instrumental and Vocal Tuition (Wider Opportunities)
- instrumental and vocal tuition for children looked after
- entry for a prescribed public examination including re-sits provided that a pupil has been prepared for it at the school

#### **Voluntary Contributions**

The school may ask for voluntary contributions towards the cost of school-time activities to assist with funding subject to the following conditions:

- parents will be informed at the outset that there is no obligation to pay for a particular activity
- any children of parents who do not wish to contribute will not be treated any differently
- where there are insufficient contributions to make the activity viable then the activity will be cancelled

#### **Chargeable Activities**

The school may recover the full costs of the following activities, which may be provided directly or through commissioned services but charges will not exceed actual cost:

- educational or other activities provided wholly or mainly outside school hours which are not:
  - (a) part of the National Curriculum
  - (b) part of a syllabus for a prescribed public examination which the pupil is being prepared for at school
  - (c) part of religious education
- board and lodgings on residential visits (subject to remission arrangements)
- cost of entering a pupil for a public examination not prescribed in regulations, and for the cost of preparing a pupil for that examination outside school hours
- cost of entering a pupil for a prescribed public examination including re-sits where no preparation has been provided by the school
- provision of instrumental and vocal tuition, which takes place during the school day and which has been requested by parents/carers
- day care facilities

#### **Remissions Policy**

- There will be no charge for board and lodgings for pupils whose parents are receiving income support, income-based job seekers allowance, family credit or disability working allowance. Charges for other 'chargeable activities' may also be fully or partly remitted. Details of any remission arrangements will be made clear when parents are informed of charges for individual activities.

### **Sex Education:**

The school has adopted the Diocesan Guidelines for Sex Education – a full copy of the Sex Education Policy is available in school.

Elements of education regarding the growing and changing body are taught throughout both Key Stages. These are generally taught as part of other lessons and activities – such as science and PSHE.

Specific sex education is taught to years 5 & 6 as part of the PSHE curriculum. This involves teaching on the human body changing and preparing for adulthood and parenthood. Children are taught the changes in the bodies of both sexes.

Parents have the right to withdraw their children from specific sex education of this sort – so to this end we will notify you in advance when it occurs.

There are, however, times when children raise their own questions and some of these may involve questions of human development, or sexual matters. It is our policy to answer these questions with the honesty and frankness they deserve, paying due regard to the maturity of the child and the depth of answer that is sought.

## **Admissions Policy, Procedure & Induction**

From September 2024, the pupil admission number (PAN) has been raised to 15 pupils. In the event of the school being oversubscribed, the Governors have a set of criteria that determines to whom they offer places. The full set of criteria is available from the school and is published annually on the Lancashire Primary Admissions website, and in the Governors' Admissions Policy, which is published in full on the school website.

### **If You Wish to Apply for a Place at the School:**

Parents of prospective pupils are always welcome to look around the school at any stage. Please do this by appointment with the Head teacher or school office.

The school year runs from 1st September to 31st August. We will accept children from the September at the beginning of the school year in which they will be five. Applications should be made online. The Local Education Authority administers the application process. As part of that process, the Governors will consider applications in line with their published admissions policy. The Education Authority will then contact the parents to offer them a place, or inform them that their application has been unsuccessful. Parents of unsuccessful applicants have the right of appeal against the Governors' decision.

Admission of pupils of other ages, or at other times, can be made direct to the school. We administer our own applications in this respect. Forms for in year applications can be found on the school website. If the Governors are unable to admit a child, the parents have the right to appeal through an independent panel, whose decision is binding on both parties. Details of this procedure can be obtained through the school.

### **Induction Process for Pupils Joining the School in Reception:**

The transfer from home (or nursery) to primary school can be a difficult time for both parent and child. We will do everything we can to make it painless, positive and enjoyable for all concerned. If your child is accepted at our school, we will encourage him/her to come in on several occasions during the preceding weeks.

This will enable him/her to get used to the school environment and procedures. Parents may prefer to stay at first, and gradually withdraw as they see their child begins to settle.

We will also have a meeting with parents where we will introduce ourselves and discuss some of the issues that we both want to raise. We hope that this meeting will form the basis of a partnership between us that will last throughout your child's time at this school.

### **Admission of Pupils with Disabilities**

Children with disabilities will be admitted to school by applying the admissions policy as it is laid down, without reference to ability/disability. The Governors will do all that is reasonably practicable to ensure that the school's physical environment and the curriculum is such that children with disabilities are not discriminated against, and have equal access to the curriculum.

To enable them to take steps to enable the access of children with disabilities, the Governors have undertaken a Disability Access Audit and incorporated an Action Plan into the development of the school buildings (in line with The Disability Discrimination Act 1995)

**ALTHAM ST JAMES' CE PRIMARY SCHOOL**  
**List of School Governors as at September 1<sup>st</sup> 2020**

Chair: Mrs Jill Jones Parish Church Council Appointment

Vice Chair: Mrs G. Paintin Parish Church Council Appointment

Vicar: ex-officio governor Rev Toby Webber  
All Saints Vicarage, Clayton-le-Moors BB5 5HT

Clerk: Mrs A Whittingham  
Who may be contacted through the school

Headteacher: Mrs C Woods

Mrs L. Lunniss Staff Governor

Mrs Tinker Diocesan Appointment

Mrs C Lawson Diocesan Appointment

Mrs S Pearson Parish Church Council Appointment

Vacant LEA Governor

Mrs C. Briggs Parent Governor

Ms C. McCormack Parent Governor

## Registration Percentages

Registration of pupils occurs at the beginning of the morning and afternoon sessions. We are required by law to ask parents for explanations of absences, and where no satisfactory explanation is forthcoming; the absence is recorded as unauthorised.

## National Curriculum - Statutory Assessment

Phonics screening (Year 1), Multiplication Tables (Year 4) End of Key Stage Two children (Year 6) are required by law to be assessed.

Larger schools are required by law to publish these results so that comparisons can be made with other schools.

As a small school, we are not required to publish these test results. This is because:

- a. Individual pupils can be identified.
- b. One child in each group represents around 12%. One child's results can therefore skew the data considerably, and reasonable comparisons with other schools cannot then be made.

However, we are proud of the standards we achieve, which are higher than the national expectation, and the value we add to a child's education from arriving at school to leaving here is consistently above national expectations

If you wish to discuss the school standards further, please do not hesitate to contact the Headteacher at the school.

## OFSTED & CHURCH SCHOOL INSPECTIONS

Our school was inspected by The Office for Standards in Education in November 2021 and we were rated as a **"good school"**

The school was also inspected by the Church Authorities in October 2024 and was found to be an effective church school where pupils are inspired to live life guided by the teachings of Jesus.

Copies of both inspection reports are available from school.

They are also available on the Internet on the OFSTED website, through a link on our school website, or directly at the following URL:

<http://www.ofsted.gov.uk/inspection-reports/find-inspection-report/provider/ELS/119577>

## Extended Schools: Before & After School Care

The school currently run a breakfast club, which runs from 7.55am until the start of the school day, and an after school club, which currently runs from 3.25pm until 5.15pm.

Please do not hesitate to ask about this service should you require it.

## Extended Schools: Signposting to Extended Services

Through our school, you have access to a vast range of services meeting the needs of individual children and their families. This range includes health services, social services, family advice, carer support etc.

Much of this work is done through our local Children & Family Wellbeing services (Hyndburn & Ribble Valley), with whom we have a good relationship.

If you have other needs which you feel may be met through our Extended Schools Support, please do not hesitate to ask the headteacher or Special Needs Co-ordinator at school – or if we perceive a need that might be met through this service, we may draw your attention to it.



We hope that over the preceding pages we have given you a good feel for the school.

A school is almost a living entity. To read about it is only half as good as seeing it in action.

We would warmly welcome your visit – with your children – so that we can show off the community of which we are justly proud.

Please do feel free to make an appointment to look around.